

## *Tewksbury Girls' Basketball League*

# **CONSTITUTION and BY-LAWS**

<u>DATE</u>	<u>CHANGE(S)</u>
January 4, 2004	Adoption of Constitution/Bylaws
October 10, 2006	Amended
June 10, 2007	Amended
March 30, 2008	Amended
February 28, 2010	Amended
March 21, 2010	Amended
April 14, 2014	Amended
October 8, 2017	Amended
March 2019	Amended
February 2022	<p><b>Amended:</b> Added 4th grade travel</p> <p><b>Amended:</b> Added Director of Player Development BOD position</p>
August 28, 2022	<p><b>Amended:</b> Added "Shall participate as a member of the Budget Committee." to description of President's role,</p> <p><b>Amended:</b> changed Article XVIII Section 1 (Budget Committee)</p> <p style="padding-left: 40px;">FROM: <b><i><u>The Committee will be formed at the 1<sup>st</sup> meeting of the new season.</u></i></b></p> <p style="padding-left: 40px;">TO: <b><i><u>The Committee will be formed during the AGM after all BOD positions have been ratified for the coming league year.</u></i></b></p>
September 2022	<p><b>Amended:</b> Added this version/update tracking table</p> <p><b>Amended:</b> Update "Article XV Section 1 Proposed Amendments"</p> <ul style="list-style-type: none"> <li>● FROM: The Constitution of TGBL may be amended by a two-thirds (2/3) vote at any meeting, providing that due notice of such proposed amendment has been made available to all members of The Board, at least five (5) days prior to the date of the meeting.</li> <li>● TO: The Constitution of TGBL may be</li> </ul>

	<p>amended by a two-thirds (2/3) vote taken at any meeting or electronically via email, providing that due notice of such proposed amendment has been made available to all members of The Board, at least five (5) days prior to a call for a vote on the proposed amendment.</p> <p><b>Amended:</b> Add "Article XV Section 2 Policies"</p> <p><b>Amended:</b> Changes to Section 3 for scholarships to set a cap of \$2k/year.</p>
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# **ARTICLE I**                      **LEAGUE STRUCTURE**

## **SECTION I**

Tewksbury Girls' Recreational Basketball League, henceforth referred to as the Tewksbury Girls' Basketball League or TGBL, is an independent, volunteer, non-profit organization providing for the recreational girl basketball players in the Town of Tewksbury. The league was founded in 1990 and the Town of Tewksbury provides the courts for the program. The league, through its many volunteers, provides the administration, coaching, and refereeing. An elected Board of Directors manages the TGBL. TGBL is comprised of players, parents, volunteers and a Board of Directors.

# **ARTICLE II**                      **OBJECTIVES**

## **SECTION 1**

The objectives of the TGBL are as follows:

- To provide "Tewksbury Girl Residents" an opportunity to participate in the team sport of basketball;
- To provide each participant the opportunity to become more knowledgeable about the game of basketball;
- To provide each participant the opportunity to gain self-confidence;
- To foster team development, sportsmanship and fair play.
- To support higher education goals of past participants via scholarship grants.

# **ARTICLE III**                      **BASIC POLICIES**

## **SECTION 1**

The Tewksbury Girls' Basketball League shall not directly or indirectly participate or intervene (in any way, including the publishing or distributing of statements) in any political campaign on behalf of, or in opposition to, any candidate.

## **SECTION 2**

The name of the Tewksbury Girls' Basketball League, or the names of any Board of Directors members in their official capacities, will not be used in connection with a commercial concern.

## **SECTION 3**

**DISSOLUTION** – The TGBL dissolution can only be completed by a 2/3rd majority vote of the Board of Directors at their annual meeting. In the event of the league dissolution, all assets remaining shall be distributed to one or more Tewksbury Youth organizations, who are qualified as tax exempt organization under Section 501 (c)(3) of the Internal Revenue Code. Board members will select by affirmative vote of a majority of the voting members present, the distribution of league assets to such organizations.

# **ARTICLE IV**                      **CODE OF CONDUCT**

## **SECTION 1**

**SUSPENSION OR TERMINATION** -The TGBL will abide by and enforce the Town of Tewksbury Code of Conduct for Youth Sports. The TGBL and its Board of Directors will use the Code of Conduct as a way to encourage sportsmanship and fair play. Conduct or behavior contrary to the above Code of Conduct may be subject to a hearing before a Disciplinary Board as follows:

1. The Disciplinary Board shall be comprised of the Board of Directors meeting in executive session;
2. All determinations of suspensions and other punitive actions shall be made by the Disciplinary Board;
3. The Disciplinary Board shall meet as needed;
4. The Disciplinary Board shall notify all involved parties prior to the meeting, and shall provide the parties with an opportunity to be heard;
5. Notice shall be tendered in the manner which is most expedient, practical and effective under the circumstances at hand;
6. A coach wishing to discipline a player for an entire game must first obtain approval from the Disciplinary Board;
7. Disciplinary Board action must be implemented exactly as determined by the Disciplinary Board. The Board's decision shall be considered final.

In addition to the possible disciplinary actions that may be taken above, the Board of Directors will immediately suspend any Coach or Player ejected from a travel or in-town game for a minimum of one (1) game. The suspension will be served at the next scheduled corresponding league game (travel or in-town).

## **ARTICLE V**                      **PLAYER MEMBERS**

### **SECTION 1**

**ELIGIBILITY** - The Tewksbury Girls' Basketball League will be open only to girls who reside in the Town of Tewksbury at the time of registration, regardless of race, creed, or financial ability to participate.

### **SECTION 2**

**ATTENDANCE** – Players are expected to attend all team practices and games. Any player who misses 5 practices and/or games without just cause can be dropped from the team upon recommendation of the coach and review by the Board of Directors.

## **ARTICLE VI**                      **BOARD OF DIRECTORS**

### **SECTION I**

**MEMBERS OF THE BOARD** – The Board of Directors, hereby designated as “The Board”, is responsible for the management, financial administration, preservation and enhancement of TGBL. The Board of Directors must contain a minimum of 13 positions (Members may not occupy more than 2 positions, and multiple positions by Board Members must be approved by 2/3 vote by the Board of Directors at the annual meeting.

<u>Position</u>	<u>Term</u>	<u>Election Year</u>
President	2 years	even years
Treasurer	2 years	odd years

Secretary/Publicity Director	2 years	odd years	
Travel League Director	1 year		
Junior League Division Rep	1 year		
Intermediate League Division Rep	1 year		
Senior League Division Rep	1 year		
Administration/Web Coordinator	2 years		odd years
Equipment Director	2 years	even years	
Scheduling Director	2 years	even years	
Clinic Coordinator			
	1 year		
Activities/Fund Raising Director	1 year		
Referee Coordinator	2 years	odd years	
Director Player Development	2 years	even years	

## SECTION 2

**TERM OF OFFICE OF BOARD MEMBERS** –The President, Secretary, Treasurer, Administration/Web Coordinator, Equipment Director, Referee Coordinator and Scheduling Director will be appointed for a period of 2 years, and all other Board Members will be elected on a yearly basis. The expiration years for these positions are listed in this section 1. Upon completion of any Member’s term, they may be nominated and elected to the Board of Directors again, per section 3 and section 4 of this article.

## SECTION 3

**NOMINATION OF DIRECTORS** – The names of candidates for election to Board of Director positions identified in section 1, shall be placed in nomination as follows:

**(a) The Board of Directors (BOD) shall by majority vote of all members present at one of the two BOD meetings preceding the Annual General Meeting, nominate a slate of individuals for BOD positions due for election at the upcoming Annual General Meeting.**

**or**

**(b) Eligible voting members may nominate an individual for a BOD position, due for election at the at the upcoming Annual General Meeting, by making a written nomination at least two (2) weeks prior to the Annual Meeting. Written nominations shall be submitted by email to the TGBL email address ([contact@tgb.org](mailto:contact@tgb.org)). Nominees shall possess a printed confirmation from TGBL as proof that the nomination was received.**

## SECTION 4

**ELECTION OF BOARD MEMBERS** - Election of officers shall be by secret ballot. Winners of all elections will be by simple majority of number of votes received from voting members present. Elections shall be held at the annual TGBL Board of Directors meeting. Newly elected officers will assume their respective duties immediately upon election. In case of a tie vote, the attending members will conduct a 2nd secret ballot process, with a simple majority winning. In the event of a second tie, the position will be decided by the flip of a coin.

## SECTION 5

**MEMBERSHIP VACANCIES ON BOARD** - If a vacancy occurs in the President position, the Treasurer shall assume the office of President until the term expires. If a vacancy occurs in any other position, or if any member is unable to perform their duties for an extended period of time, the Board of Directors shall appoint (by a majority vote) a new person to assume the position until the term expires, or until the member is capable again.

## **SECTION 6**

**VOTING RIGHTS OF MEMBERS** - Each Board member has one vote. A majority vote by Board members present at any meeting shall prevail, unless otherwise noted in these by-laws. Proxy voting is not permitted at Board Meetings.

## **SECTION 7**

**GENERAL DUTIES OF BOARD MEMBERS** - The Board Members shall meet as often as deemed necessary by the President, and shall adopt such rules consistent with these by-laws as it may deem necessary to govern the TGBL.

## **SECTION 8**

**SPECIFIC DUTIES OF BOARD MEMBERS** – Shall include, but are not limited to the following:

### **A. President**

Shall be Chief Executive Officer of the TGBL;

Upon approval by the Board, have power to make execute decisions for, and in the name of, TGBL;

Shall schedule dates for, notify members of and preside over all meetings of the Board of Directors;

Shall place items on the agenda for all meetings of The Board;

Shall preside over the annual player draft and annual coaches meeting;

Shall preside over the Annual Player Banquet;

Shall present a report of the condition of TGBL at the annual meeting;

Shall have the power to take any action on any matters not specifically covered under this Constitution and act in the best interest of TGBL, only after consultation and approval by the Board;

Shall present the scholarship awards at the annual TMHS awards event.

Shall participate as a member of the Budget Committee.

### **B. Travel League Director**

Shall coordinate all activities relevant to TGBL travel teams;

Shall coordinate travel practice and home game schedule with scheduling director;

Shall represent TGBL in all matters relating to travel leagues and their policies;

Shall collect all player applications and keep Administrator updated with current rosters;

Shall coordinate tryouts and oversee player assignments to travel teams;

Shall arrange and supervise the annual summer basketball league.

Shall maintain a directory of IAABO Referees (complete with address, telephone number and email) and their qualifications in absence of a Referee Coordinator;

Shall be the Director in charge of arranging, coordinating and scheduling all non In-Town League referee activities for TGBL, including travel league home games, summer league, recreational league playoffs, and tournaments where necessary in absence of a Referee Coordinator.

Shall participate as a member of the Budget Committee.

### **C. Treasurer**

Shall, in the absence of the President, perform all the duties of the President;  
Shall receive and deposit all funds to the account(s) of the TGBL;  
Shall be responsible for the disbursement of all TGBL funds;  
Shall submit a financial report at all meetings of the Board of Directors, or upon special request from the Board of Directors;  
Shall have records and back up data for all transactions for TGBL available for examination by the Board of Directors at the Annual Board of Directors Meeting;  
Shall secure and maintain liability insurance for TGBL.  
Shall file all required federal and state tax returns and reply to any inquiries from IRS and Commonwealth of MA.  
Shall apply for and maintain documentation for Not-For-Profit/Charity status with IRS and Commonwealth of MA.  
Shall participate as a member of the Budget Committee.

#### **D. Secretary/Publicity Director**

Shall take minutes of all meetings;  
Shall collect and maintain in the Book of Minutes a record of all proceedings of regularly scheduled meetings of the TGBL, including the Annual General Meeting (AGM);  
Shall circulate notice of the AGM to the TGBL membership through the local media outlets;. Maintain a list of all Members, Directors, and Committee members of TGBL;  
Shall handle the correspondence of the TGBL;  
Shall publish weekly publicity write ups on games each week to the local media outlets.

#### **E. League Divisions Representatives**

Shall be responsible for assigning registered players to specific teams and keeping accurate and updated rosters, identifying travel and interscholastic players on weekly score sheets;  
Shall recommend and submit a listing of coaching candidates prior to the appointment and notification of coaches in their league; (See Article XI for selection of coaching candidates)  
Shall report any misconduct of any individual, coach, or player to the Board of Directors for action;  
Shall rule on any game disputes for their respective divisions;  
Shall be responsible for updating coaches in their division on any general league information;  
Shall provide weekly score sheets for their division games;  
Shall work with the Referee Coordinator to train the recreational game referees;  
Shall assign recreational game referees;  
Shall coordinate All Star player selections, game schedule and referee assignments;  
**Senior League Rep only** – Shall coordinate Senior Bowl game schedule, participants, and referee assignments.

#### **F. Administration Coordinator/ Web Coordinator**

Shall maintain the master database of all members of the TGBL including Board members, coaches, and players;  
Shall coordinate and provide all documentation necessary for the draft;  
Shall arrange for registration of all players;  
Shall implement late registration policy as approved by the Board of Directors;  
Shall issue registration summaries to the League Division Reps for team assignments;

Shall be responsible for collecting and submitting all CORI coaching forms and providing report of all CORI activity to the Board of Directors;  
Shall update and distribute TGBL forms annually as appropriate.  
Shall maintain and update the TGBL website for all league information, notices, schedules, statistics, rosters, etc. as deemed necessary and appropriate by the Board of Directors.

### **G. Equipment Manager**

Shall arrange for the purchase and/or the availability of equipment, supplies, team uniforms, apparel, banquet supplies and trophies deemed necessary and approved by the Board of Directors;  
Shall issue equipment to Coaches and keep a permanent record of equipment used;  
Shall regain possession of equipment at the end of each basketball season, as necessary, and be responsible for the storage of this equipment;  
Shall document what equipment was returned at the Annual General Meeting, and document personnel delinquent in equipment return;  
Shall submit a report of the TGBL equipment purchases at all regular meetings; or as the board deems necessary;  
Shall maintain upkeep of equipment and recommend replacement equipment when needed.  
Shall participate as a member of the Budget Committee.

### **H. Scheduling Director (Facilities)**

Shall be responsible for coordinating court time, and necessary permits, with the proper authorities in the town of Tewksbury;  
Shall assign gym time for all in-town and travel league practices and home games;  
Shall be responsible for reserving meeting rooms and space for TGBL functions.

### **I. Clinic Director**

Shall be responsible for establishing a program to introduce the basics of the game of basketball with emphasis on fundamentals;  
Shall be responsible for planning and organizing the clinic season;  
Shall maintain a directory of instructional resource material;  
Shall recruit assistants for the program.

### **J. Activities/Fund Raising Director**

Shall coordinate and schedule all fundraising events and activities for the TGBL, as deemed necessary and appropriate by the Board of Directors;  
Shall coordinate any league field trips, outings, etc. on behalf of the TGBL, as deemed necessary and appropriate by the Board of Directors.  
Shall participate as a member of the Budget Committee

### **K. Referee Coordinator**

Shall maintain a directory of IAABO Referees (complete with address, telephone number and email) and their qualifications;  
Shall be the Director in charge of arranging, coordinating and scheduling all referee activities for TGBL, including travel league home games, summer league, recreational league playoffs, and tournaments where necessary.  
Shall work with the League Division Representatives to: identify officiating concerns; train the Junior referees; and hold a minimum of two referee training sessions (one preseason, one mid-season)  
Shall regularly observe and provide instruction to Junior referees  
This position should be held by an IAABO referee.

### **L. Player Development Coordinator**

Shall develop and maintain relationship with TMHS Girls Basketball program.

Shall work with the TMHS Girls Basketball staff to create a progressive grade-level development plan for each grade.

Shall coordinate Player Development activities for travel and in-town programs.

Shall coordinate Coach Development activities for travel and in-town coaches.

Shall assist with travel & in-town league tryouts, player placement and coach selections.

Shall assist travel and in-town coaches with practice plans and drills as needed or requested.

## **SECTION 9**

### **LIMIT OF LIABILITY STATEMENT/CONFLICT OF INTEREST**

- a) No officer or Director shall be personally liable to the TGBL or its members for monetary damages for any breach of fiduciary duty as an officer or Director notwithstanding any provision of law imposing such liability, except (to the extent provided by applicable law) for liability (i) for breach of the officer's or Director's duty of loyalty to the TGBL or its members, (ii) for acts or omissions not in good faith or which involve intentional misconduct or a knowing violation of law or (iii) for any transaction from which the officer or Director derived an improper personal benefit. No member, officer, or director of TGBL shall be personally liable for the debts or obligations of TGBL of any nature whatsoever, nor shall any of the property of the members, officers, or directors be subject to the payment of the debts or obligations of the TGBL.

The TGBL hereby consents and declares that each director, officer, member of the Executive Committee, chairmen and members of all committees, councils, sections, and/or any other official representatives of the TGBL shall be deemed to have assumed office or assignment on the express understanding, agreement and condition, that each one of them and his heirs, executors and administrators, estate and effects respectively shall from time to time and at all times be indemnified and saved harmless out of the funds of the TGBL from and against all liabilities, judgments, costs, charges and expenses whatsoever which such member sustains or incurs in or about any action, suit or proceeding which is brought, commenced or prosecuted against him for and in respect to any act, deed, matter or thing whatsoever made, done or permitted by him in or about the execution of the duties of his office and also from and against all other costs, charges and expenses which he sustains or incurs in or about or in relation to the affairs thereof, except in relation to matters as to which he shall be adjudged in such action, suit or proceeding to be liable for negligence or misconduct in the performance of a duty.

- b) The TGBL shall make no contribution for other than religious, charitable, scientific, literary or educational purposes.
- c) The TGBL may be a partner to the maximum extent permitted by law in any enterprise which it would have power to conduct by itself.
- d) The TGBL may solicit and receive contributions from any and all sources and may receive and hold, in trust or otherwise, funds received by gift or bequest.
- e) No substantial part of the activities of the TGBL shall be the carrying on of propaganda, or otherwise attempting to influence legislation, except to the extent permitted by Section 501(h) of the Internal Revenue Code, and the TGBL shall not participate in or intervene in (including the publishing or distribution of statements) any political campaign on behalf of (or in opposition to) any candidate for public office.
- f) Notwithstanding any other provisions of these Articles of Organization, the TGBL shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, or (b) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code.

- g) In the event of the dissolution of the TGBL the Board of Directors, after paying or making provision for the payment of all liabilities of the TGBL, shall distribute, in any proportion considered prudent, all the assets of the TGBL to such organization or organizations organized and operated exclusively for charitable, educational or scientific purposes and at the time qualifying as an exempt organization or organizations under Section 501(c) (3) of the Internal Revenue Code, as the Board of Directors shall determine. Any such assets not so disposed of shall be disposed of by a court of competent jurisdiction of the county in which the principal office of the TGBL is then located, exclusively for such purposes or to such organizations, as said court shall determine, which are organized and operated exclusively for such purposes. In all events the TGBL shall comply with the provisions of Chapter 180, Section 11A of the Massachusetts General Laws.

## **ARTICLE VII**                      **MEETINGS**

### **SECTION I**

**BOARD OF DIRECTORS' ANNUAL GENERAL MEETING (AGM)** - The annual meeting of the Board of Directors shall be held in May/June of each year on a date and at a time and place designated by the Board of Directors.

- A. The AGM will be held in May/June, for the primary purpose of electing a new Board of Directors, each of whose terms shall commence immediately.
- B. The AGM will be chaired by the President.
- C. Proceedings to follow ROBERT'S RULES unless otherwise excepted herein.
- D. The President, Treasurer and Equipment Director must submit an annual report.
- E. All TGBL Board members, coaches (one (1) per team), from the previous season and parents of registered players from the previous season shall be eligible to vote. Each person shall have only one (1) vote.
- F. The AGM shall be made public notice prior to the meeting.

### **SECTION 2**

**REGULAR BOARD MEETINGS** – Regular meetings shall be held each month (except July and August) on dates approved by The Board.

### **SECTION 3**

**SPECIAL BOARD MEETINGS** - May be called by the President or by request of at least two (2) members of The Board.

### **SECTION 4**

**QUORUM** - A quorum shall be a simple majority of current Board of Directors. Meetings must have a quorum to take any official action.

### **SECTION 5**

**AGENDA** – The items to be placed on any Board Meeting are to be presented to the President at least three (3) days prior to the date of the meeting.

## ARTICLE VIII

## LEAGUE FEES

### SECTION 1

**FEES/REGISTRATION** - Upon the receipt of a report and recommendation from the Budget Committee concerning the status of fees for the next season, the BOD will review such information and confirm the costs associated to run and maintain the league and meet all financial obligations for the upcoming season. The Board of Directors at any regular scheduled meeting may determine and establish the registration fee for each player to pay.

All players must pay their registration fee before the first scheduled practice. A player may not participate in any TGBL practice or game unless the registration fee is paid in full. A waiver of payment may be granted by the Board of Directors for extraordinary situations.

## ARTICLE IX

## LEAGUE PROGRAMS

### SECTION 1

**IN-TOWN (Recreation) LEAGUE** – The league shall be comprised of three (3) divisions as follows:

Junior League – 3<sup>th</sup> and 4<sup>th</sup> Grade  
Intermediate League – 5<sup>th</sup> and 6<sup>th</sup> Grade  
Senior League – 7<sup>th</sup> and 8<sup>th</sup> Grade

**CLINIC LEAGUE** – The purpose of this league is to introduce the basics of the game with emphasis on fundamentals.

Clinic League – Kindergarten, 1<sup>st</sup> and 2<sup>nd</sup> Grade

**TRAVEL LEAGUE** – The league may be comprised of teams representing the: 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> Grade Teams. All girls must be in the grade of the appropriate team and must be residents of Tewksbury. Players will be selected for Travel League Teams by way of an annual tryout. All players must play for the team equal to their school grade level. There will be an additional fee to play on all travel teams. TGBL Travel program shall abide by the rules of the River Valley League, notwithstanding, minimum playing time for Travel teams is regulated by the TGBL Board of Directors.

- (a) All teams are required to carry a minimum of 9 and a maximum of 12 players at the start of the season;
- (b) If travel coach is not in compliance on the minimum roster requirement, then the travel League Director will assign the appropriate number of players.

## ARTICLE X

## PLAYERS/PARENTS

### SECTION 1

**ELIGIBILITY** – Players must participate in the league program based on their current grade level in school unless the TGBL Board approves an exception. . Players who complete the TGBL forms and make payment are eligible to participate in the league.

**PARENTS/LEGAL GUARDIANS** - A parent or legal guardian is required to complete and sign all forms and releases required by the TGBL. Enrollment is complete upon receipt of needed forms

and payment of the registration fee for each participant.

## **ARTICLE XI**                      **COACHES/REFEREES**

### **SECTION I**

**SELECTION OF COACHES** – The Board of Directors will vote by simple majority for the selection of coaches for each team of the In-town league. Candidates for the Travel team coaching positions must be submitted no later than at the Board of Directors meeting immediately preceding the Travel tryouts. Notification will be given to the membership of available positions.

### **SECTION 2**

**COACHES BACKGROUND CHECKS** – Each TGBL coach assistant coach, and Board Member shall have a CORI check performed by a certified entity approved by the TGBL Board and recognized by the Commonwealth of Massachusetts. Upon the league receiving a clean report, the individual will then be allowed to participate in the TGBL program.

### **SECTION 3**

**COACHING REQUIREMENT** - Head Coaches must be a minimum of 18 years old prior to the first scheduled practice. Assistant coaches must be minimum of 15 years old prior to the first scheduled practice.

### **SECTION 4**

#### **COACHING CONDUCT**

- (a) The Head Coach shall take full responsibility for the actions of his/her players.
- (b) The Head or Assistant Coach will remain at the gymnasium until the last player leaves.
- (c) The Head Coach shall report any damage found to the President. The President will then report any damage to the Athletic Director.
- (d) The Head Coach shall insure that no equipment in any gymnasium is used unless it pertains to basketball.
- (e) The Head Coach and Assistant Coach shall exhibit good sportsmanship and be aware of his/her position as a role model in his/her conduct toward referees, players, parents, and fellow Head and Assistant Coaches.
- (f) Any Head Coach or Assistant Coach not in compliance with the above Coaching responsibilities may be subject to disciplinary action per Article IV Section 1 of these By-Laws.

### **SECTION 5**

**REFEREES** –Referees for the In Town Junior League will be two “Junior” paid Referees, Intermediate League will be one experienced “Junior” paid Referee and one IAABO Certified paid Referee, and Senior League will be two IAABO Certified paid Referees. Referees shall be responsible for their actions on the court, and abide by these by-laws in their conduct.

## **ARTICLE XII**                      **TEAMS**

### **SECTION 1**



## **ARTICLE XVIII      FINANCE AND ACCOUNTING**

### **SECTION 1**

**FINANCE** – The Board of Directors shall decide all matters pertaining to the finance of Tewksbury Girls' Basketball and it shall place all income in a common league treasury, directing the expenditure of same in such a manner as will give no individual, team, or league an advantage over those in competition with such individual, team or league.

**The Board of Directors will create a Budget Committee on an annual basis made up of a minimum of five members of the Board of Directors. Standing positions on the Budget Committee are: President, Treasurer, Equipment Director, Activities/Fund Raising Director, and Travel Director. Any interested other Board members may also serve on the Budget Committee. The Committee will be formed during the AGM after all BOD positions have been ratified for the coming league year.**

### **SECTION 2**

**CONTRIBUTIONS** – Tewksbury Girls' Basketball shall not permit the contribution of funds or property to individual leagues, teams or individuals, but shall solicit same for the common treasury, thereby creating a pool of funds for the direct benefit of all programs within TGBL. These funds may be used to reduce the individual cost to each participant, or to improve the TGBL program in general, with approval of the Board of Directors. Approval, and method of any solicitation or disbursement of funds, will be determined by the Board of Directors. No person, group, or team, shall be allowed to conduct any fundraising effort on behalf of, or to benefit, any team, league, or other group associated with TGBL, unless initially approved by the Board of Directors by majority vote at any Board meeting, or upon written approval from 5 Board members.

### **SECTION 3**

**SCHOLARSHIPS** - TGBL will provide funding from the general league account for the purposes of providing college scholarships to graduating High School seniors who have submitted the appropriate Scholarship application and provided other requested information in writing to TGBL. The purpose of these scholarships is to recognize those individuals who have previously participated in the TGBL program and contributed in a meaningful capacity. A maximum of \$2,000 in total scholarships will be awarded each year. The recipients and individual amounts will be determined by the scholarship committee and approved by the Board of Directors in the April/May Board meetings.